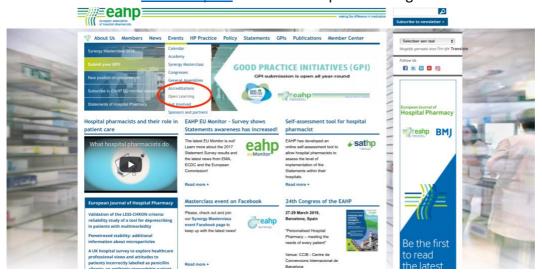
EAHP OPEN LEARNING COURSES - TUTORIAL

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Access the EAHP Open Learning courses from the EAHP website for the 1st time

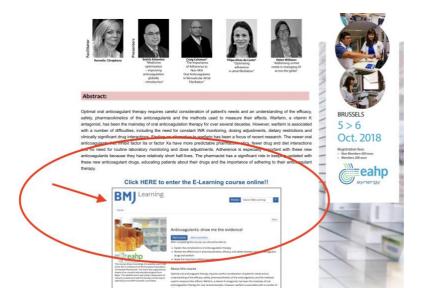
1. Enter the website: www.eahp.eu and click in "Open Learning" under the tab "Events"



2. You will arrive to the landing page for "Open Learning" courses where you can click on all the courses available at the moment



3. Scroll down and access the course

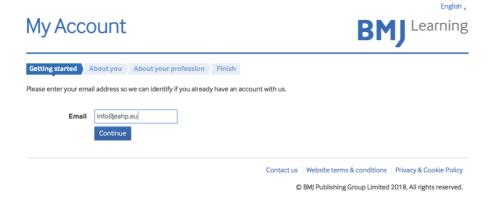


4. You will be redirected to the BMJ LEARNING website

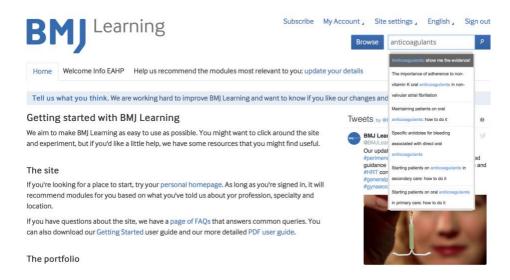


Create an account for the BMJ Learning website

5. Create an account for the BMJ Learning website. Please follow all the steps until you finish your profile.



- 6. Once you create your account, you will receive an email with more information on how to use the BMJ Learning website. Please watch this video for more information on how to browse the website: https://www.youtube.com/watch?v=7bOixvDtAsg&feature=youtu.be
- 7. After creating the account, you will go to a landing page where you can already browse the courses you want to take. Go to the browsing bar on the top right corner and look for the course title.

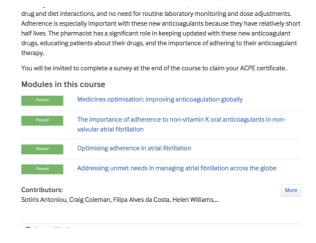


8. You can start the course now!



How to get the ACPE certificate

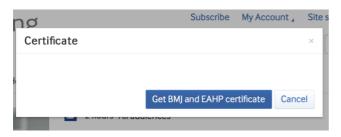
9. Take all the modules in the course in order to request the ACPE certificate.



10. Once you pass all the courses, a new button will appear in the course landing page. Click on the button "Claim certificate" to access the evaluation form and request the ACPE certificate.



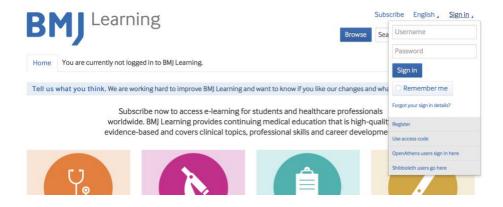
11. Click on the button "Get BMJ and EAHP certificate" and fill in the evaluation form in order to get the ACPE certificate.



12. Once you fill in the evaluation form, you will receive the ACPE certificate by email.

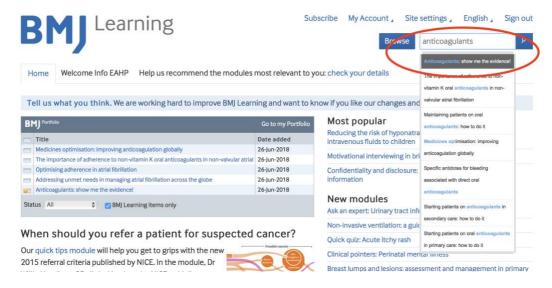
Access the EAHP Open Learning courses directly from the BMJ Learning website

13. Go to the BMJ Learning website and sign in with your account: https://learning.bmj.com/learning/home.html
If you do not have an account yet, please go to step 5.

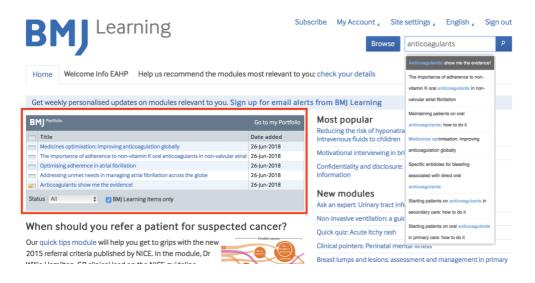


^{*}The tutorial continues in the following page

14. Browse the course that you want to take and click on it



15. If you have already started the course, you will be able to click on the modules directly from your portfolio



16. Go to step 9 and follow the rest of the manual

Please do not hesitate to contact <u>info@eahp.eu</u> if you need more information about the EAHP Open Learning courses.